

October 2017

Year 11 Prom - Monday 25th June 2018

Dear Year 11 Student,

As you are aware, we have booked Newlands Hall in Roxwell for your Leavers' Prom to commemorate the end of your school life at Mark Hall Academy. This is an exciting opportunity to celebrate at a lovely venue which specialises in holding school proms.

The full details of the evening have not yet been confirmed, but it will consist of a drinks reception and a buffet followed by a disco. The evening runs from 7.30pm until 11.30pm.

Full invitations to the Leavers' Prom are issued to those students who participate appropriately in academy life and are, therefore, based on the following categories:

- Good attendance
- Good punctuality
- Completion of all coursework to a minimum of their target grade
- Effort in lessons and with homework and revision
- Participation in subject interventions
- Good behaviour for learning

It is at the discretion of the Academy to withdraw any student from the Prom at any point if they do not adhere to the above criteria. Therefore, any monies paid could be lost.

We would like to ask all Year 11 students to pay for their ticket **before Friday 15th December 2017**.

Please can you complete the form attached and return it to the **academy finance office** with cash or a cheque made payable to "**Academy Transformation Trust**".

The full cost of the ticket is £45.00. This is non-refundable.

I hope you will support us in planning this very special event to enable you to fully celebrate your school life at Mark Hall.

Yours sincerely,



S Stockdale
Phase leader Year 11

**Year 11 Prom
Monday 25th June 2018**

I would like to pay the non-refundable amount of £45 for a Year 11 prom ticket for Monday 25th June 2018 at Newlands Hall, Roxwell.

Signed: _____

Parent/Carer

Name: _____

Form: _____