

September 2017

Dear Parent/Carer

**Year 11 Consultation Evening  
Thursday 12<sup>th</sup> October 2017**

I would like to invite you to a Year 11 Consultation Evening with your child's teachers on **Thursday 12<sup>th</sup> October 2017 between 4pm – 7pm.**

When you arrive for your appointments you will be given your child's attainment to date which will give you a good starting point for discussion. It is important that both parents/carers and students attend to discuss progress in all subjects at this important time and any interventions that are required. We advise that you attend 10-15 minutes before your first appointment so that you can look at and read through the Progress Review.

Your son/daughter should take the appointment sheet (issued by their Home Tutor) to each of his/her subject teachers and make an appointment at times which will suit you and when there is a free time slot available. **Students must attend wearing full Academy uniform.**

Mark Hall Academy has step free access through our main entrance and lifts within the building to allow access for all visitors, including wheelchair users. Please contact us if you require any further information regarding access to our academy, including any particular requirements we might need to consider for your visit.

Yours sincerely,

Ms. E Whittington  
Associate Senior Leader

**Principal: Mrs C Franceschi BA (HONS), NPQH**

Mark Hall Academy, First Avenue, Harlow, Essex, CM17 9LR

T: 01279 866 280 F: 01279 866 286 E: [office@mha.attrust.org.uk](mailto:office@mha.attrust.org.uk) W: [www.mha.attrust.org.uk](http://www.mha.attrust.org.uk)