

Dear Parent/Carer

Re: Planned trip to: Imperial War Museum, London

Date of Trip: Tuesday 17th July 2018.

As part of our commitment to enrich the lives of our students, the **History Department** are planning to run a visit to **The Imperial War Museum, London** on **Tuesday 17 July 2018**

The aims of the visit are to give students the opportunity to visit the IWM London museum and its ground-breaking galleries which tell the stories of people whose lives have been forever impacted by conflict, from the First World War to the present day. Students will be able to:

- **View all the permanent exhibitions on display at the museum (except the Holocaust exhibition).**
- **Participate in a range of self-guided activities which will help to deepen and develop subject knowledge.**

We aim to take the full cohort of Year 10 History students. We will be leaving Mark Hall Academy at **8:30 am** we aim to return to the Academy by **3:30pm**. We suggest that students bring a drink in a plastic bottle and a packed lunch. Students will be allowed to visit the museum shop and café during their visit.

The price of the trip will be **£20.00** and the price includes the following:

- Return transport between the academy and the Imperial War Museum
- Entrance donation

If your child is registered with the academy for Free School Meals, we may be able to offer assistance with the cost of the trip and can provide your child with a packed lunch. (Please tick the relevant box on the attached consent form).

If you would like your child to take part in this trip we ask for payment of **£ 20.00** in full to reach us no later than: 18/06/18.

All school trip payments must be made via School Money – this can be done in 2 ways

- 1) **An Online payment via School Money.** Access can be made at <https://eduspot.co.uk/product/schoolmoney/> (If you have forgotten your username and password please contact your child's Phase Leader who can support you with this).
- 2) **In Person using Paypoint.** Please refer to the school money website for additional information using the weblink above. You may use the following weblink to locate your nearest Paypoint retailer. <https://paypoint.com/en-gb>

Attached to this letter is a **consent form that all students must return** to confirm their attendance on the trip,

A student's participation in this trip will be dependent upon a consistent record of good behaviour and an evident commitment to their learning in the classroom. The Academy reserves the right to refuse entry to /withdraw a student from a trip if they do not meet this requirement.

If you have any further questions or concerns, please do not hesitate to contact me.

Yours faithfully,



Ms Craine
Head of History

Principal: Mrs C Franceschi BA (HONS), NPQH

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CONSENT OF PARENT OR GUARDIAN FOR YOUNG PERSON'S PARTICIPATION IN ORGANISED EDUCATION/RECREATIONAL VISIT

**Re: Planned trip to: Imperial War Museum, London
Date of Trip: 17/07/2018**

I apply to you for a place on this visit, the details of which have been received and noted by me, for my son/daughter/ward

..... (Full Name of student)

1. **a.** I understand that there may be limited places available and that a reserve list will be implemented if the visit is over-subscribed.
 b. To pay the balance of monies owed for the trip to you on time according to the deadlines outlined in your letter.

2. **I understand that the payment or any part of it may not be returnable unless:**
 a. I cancel the place before you incur any expenses or enter into any commitments, or
 b. The Academy cancels the visit for any reason and some money remains after meeting all expenses and commitments.

3. I accept that my child must comply with Academy attendance and behavior, policies and if they are withdrawn from the visit at any time prior to the trip taking place on grounds of poor behavior, or attendance, I may not receive a refund if monies have already been paid to a third party provider in compliance with their terms and conditions.

4. I also agree to members of staff during the course of the visit to approve such medical treatment for my child as is deemed necessary in an emergency on the advice of a qualified medical practitioner. **I set out below any medical condition from which my child is suffering, together** with details of the treatment required.

5. I also attach details of special dietary requirements due to medical, religious or moral reasons.

6. I understand and accept that the activities in this visit will involve an element of risk. I agree and consent to my child taking part in the activities which have previously been explained to me.

7. I agree/disagree to my child being photographed and the photos being displayed on the Academy website, Twitter feed or notice boards or into the local press or Mark Hall Newsletter.

Signed: (Parent/Carer)	
Full name of Student:	
Emergency Contact Number:	
Email Address of parent/carer:	

MEDICAL DETAILS WE OUGHT TO KNOW and SPECIAL DIET REQUIREMENTS?

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My child is registered with Mark Hall Academy for Free School Meals YES/NO (*delete as necessary*)

and would like a packed lunch provided for the trip YES/NO (*delete as necessary*)